



Fort Payne Housing Authority

203 13th Street NW Fort Payne, AL 35967 Phone 256-845-0424 Fax 256-845-7825

HOUSING QUALITY STANDARDS (HQS) REPAIR SELF-CERTIFICATION

Please note: This form can only be used to certify that HQS deficiencies listed on the HQS notice have been corrected. Both the Owner/Property Manager and the Participant/Tenant must use this form to certify in writing that the repairs have been completed prior to the deadline date indicated on the HQS notice.

Inspection Date:		Re-Inspection Date:	
Name of Owner:		Name of Tenant:	
Phone Number:		Phone Number:	
Owner Address:		Unit Address:	
City, State, Zip:		City, State, Zip:	

The above referenced unit failed an HQS inspection and is not in compliance with the Fort Payne Housing Authority Housing Choice Voucher Program requirements. After the repairs have been completed in a satisfactory manner, the landlord and the tenant must sign this form to certify the satisfactory completion of repairs. This form must be received prior to the deadline date indicated on the attached HQS notice to avoid further action. The form may be mailed, hand delivered, faxed, or emailed to lhicks_fpha@yahoo.com.

If repairs have not been completed by the deadline date and a signed HQS Repair Self-Certification Form is not returned to Fort Payne Housing Authority, then the unit will be considered failed.

The signatures below certify that the required repair(s) have been completed and the unit is now in compliance with Fort Payne Housing Authority Housing Quality Standards. It is further understood that if at any time after the execution of the certification it is determined that the repairs were not completed in a satisfactory manner, all Housing Assistance Payments made since the due date for repairs will be abated and payments already made to the landlord will be recouped by Fort Payne Housing Authority.

Landlords must have a history of HQS compliance through Fort Payne Housing Authority to qualify for use of this Repair Self-Certification Form. Fort Payne Housing Authority may verify the completeness of all repairs by a "Special Inspection" within 30 days of the due date for repairs.

Our signatures below certify that we have read, understood, and agree to the terms of this form, that all repairs have been made and that the unit listed above does comply with the HQS requirements of Fort Payne Housing Authority.

We understand that making false statements, committing fraud, misrepresentation or providing false information of any kind may be grounds for termination of participation for both the Participant/Tenant and Owner/Property Manager. We further understand that making false statements, committing fraud, misrepresentation or providing false information is punishable under state and federal law.

Signature of Owner/Property Manager	Date	Signature of Participant/Tenant	Date
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